



# Community Sector Industrial Relations Application Form



Community Sector Industrial Relations (CSIR) is a service of Jobs Australia

Legal Name of Organisation:			
Trading Name: (if different to above)			
ABN:			
Manager/Coordinator or equivalent	Name:		
	Position title:		
	Email address:		
Please nominate the main contact for the updates and information we will send you: (if different from above)	Name:		
	Position title:		
	Email address:		
Postal Address			
		Postcode	
Street Address			
		Postcode	
Telephone No		Fax No	
Peak body discount (see Page 5 for eligible list)			
Website			
Name of Board/Management Committee Chairperson:			
No. of Equivalent Full-time Employees (EFTs) Employed by the Organisation:		(To calculate EFTs, add together the total hours worked by all full-time, part-time and long term casual employees in a week and divide by 38)	
List Types of Services or Programs: (e.g. employment, mental health, women's refuge, disability services, neighbourhood house, etc)			
How did you hear about us?			

Your annual subscription will date from 1st July each year. An invoice will be forwarded for the period up to the 30th June on receipt of your application. Please **DO NOT** forward a cheque with this application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name:

On behalf of the above Organisation, I wish to subscribe to the CSIR service, and agree to meet all relevant service charges.

Please fax or post this completed application to the address below.

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Please tick the appropriate modern award that applies to your employees. Please also indicate which award you were using prior to 1 January 2010. Some of these awards and/or transitional arrangements are still in operation and may continue beyond 2010. Upon joining we will send you a copy of the relevant award and keep you informed of any changes.

**Important note on Workplace agreements:**

If your workplace is covered by a Collective Agreement or AWA, please provide details below and include a hard and electronic copy of any registered agreements which currently apply in your workplace. Email it to [ja@ja.com.au](mailto:ja@ja.com.au) and post to PO Box 299, Carlton South, VIC 3053.

**Modern Awards (operating from 1 January 2010)**

	Labour Market Assistance Industry Award 2010
	Social, Community, Home Care and Disability Services Industry Award 2010
	Children's Services Award 2010
	Educational Services (Teachers) Award 2010

Other, please specify: \_\_\_\_\_

**Federal and State Awards and NAPSA's operating prior to 1 January 2010**

**AUSTRALIA WIDE**

	Community Employment, Training, & Support Services Award
	National Training Wage Award
	Crisis Assistance, Supported Housing Award (in ACT, NSW, NT, TAS, VIC)
	Family Day Care Services Award (in NSW and Qld)

**NEW SOUTH WALES**

	Social & Community Services (SACS) Employees (NSW) Award
	Clerical & Administrative (Employees) (NSW) Award
	Miscellaneous Workers – Kindergarten & Child Care Centre (NSW) Award
	Miscellaneous Workers – General Services (NSW) Award
	Motor Bus Driver & Conductors (NSW) Award
	Teachers (Non-Gov't Early Childhood Service Centres Other than Pre-schools) (NSW) Award
	Teachers (Non-Government Pre-Schools) (NSW) Award
	Miscellaneous Workers - Home Care Industry (NSW) Award
	Nurses' Other than in Hospitals & c.,(NSW) Award
	Charitable Sector Aged & Disability Care Services (NSW) Award
	Building & Construction Industry (State) Award NSW

**VICTORIA**

	Social & Community Services (VIC) Award
	Clerical & Administrative Employees (VIC) Award
	Children's Services (VIC) Award
	Disability Services (VIC) Award

	Adult & Community Education (PACCT) Staff (VIC) Award
	Early Childhood Teachers Interim (VIC) Award
	Education Services – Early Childhood Assistants (VIC) Award
	Building Services (VIC) Award

**TASMANIA**

	Community Services (TAS) Award
	Clerical & Administrative Employees (Private Sector) (TAS) Award
	Miscellaneous Workers (TAS) Award
	Child Care & Child Services (TAS) Award

**QUEENSLAND**

	Social & Community Services (QLD) Award
	Crisis Assistance, Supported Housing (QLD) Award
	Queensland Community Services and Crisis Assistance (QLD) Award
	Child Care Industry (QLD) Award
	Clerical Employees (QLD) Award
	Miscellaneous Workers' (QLD) Award
	Disability Support Workers (QLD) Award

**WESTERN AUSTRALIA**

	Social & Community Services (WA) Award
	Crisis Assistance, Supported Housing (WA) Award
	Clerks (Commercial, Social & Professional Services) Award

**SOUTH AUSTRALIA**

	Social & Community Services (SA) Award
	Clerks (SA) Award
	Child Care (SA) Award

**NORTHERN TERRITORY**

	General Clerks (NT) Award
	Social & Community Services Industry – Community Services Workers (NT) Award

**AUSTRALIAN CAPITAL TERRITORY**

	Social & Community Services (ACT) Award
	Clerks (ACT) Award
	Nurses Private Employment (ACT) Award
	Childrens Services (ACT) Award
	Family Day Care (ACT) Award
	Community Services (Home Care) (A.C.T.) Award
	Community & Aged Care Services (ACT) Award

**Other Awards:** *Jobs Australia can provide a number of Awards not listed above. If you use other Awards please list them in the space provided below. Go to [www.fairwork.gov.au](http://www.fairwork.gov.au) for a full list of modern awards.*

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Community Sector Industrial Relations (CSIR) is a service of Jobs Australia

As a valued subscriber to our Community Sector Industrial Relations (CSIR) Service, you are able to access the Jobs Australia Industrial Relations member-only website through our service, CSIR Online. Access is given to individuals within your organisation who are issued with their own username and password.

CSIR Online provides access to a variety of Industrial and Human Relations Management resources including:

- *What's New* section
- Award information and updates
- Enterprise bargaining information
- Guides on various management topics

Please note the email addresses provided for CSIR Online access are a separate record from your main email contact address given on page 1.

CSIR Online users will automatically be sent our weekly email CSIR Alert.

## How to Access CSIR Online

To access CSIR Online you will need a username and password. Either:

1. Complete the details below and return it with your application form. You can request access for any number of your staff, and they will be assigned their own user name and a password. We recommend that staff with responsibility for managing employees be added to the list to have access to this information/

2. At any stage your staff may also register for a username and password online. Simply go to [www.ja.com.au](http://www.ja.com.au), click on "Register to use this site" and complete the registration form.

Name	Email Address	Telephone Number	Job Title

## Eligibility

To be eligible to become a CSIR subscriber, you need to be a not-for-profit organisation in the non-government community services industry.

### Fees 2010 - 2011

Size of Organisation *	Discounted Fee ** (inc GST)	Full Fee (inc GST)
up to 2	\$287.78	\$350.35
more than 2 and up to 6	\$362.86	\$425.42
more than 6 and up to 10	\$437.94	\$500.50
more than 10 and up to 20	\$674.42	\$770.77
more than 20 and up to 50	\$825.83	\$935.94
<i>More than 50</i>	<i>Negotiated Fee</i>	

Fees are subject to change from time to time

\*(EFT) Effective Fulltime Staff

\*\* Discounted fee is available for organisations who are members of peak bodies including:

- Australian Council of Social Services (ACOSS) and the State & Territory based Councils ACTCOSS, NCOSS, NTCOSS, QCOSS, SACOSS, TasCOSS, WACOSS & VCOSS
- ACE National Network Inc.
- Association of Neighbourhood Houses and Learning Centres (ANHLC)
- Australian Federation of AIDS Organisations
- Australian Youth Affairs Coalition
- Community Broadcasting Association of Australia
- Community & Neighbourhood Houses and Centres Association (CANH)
- Community Child Care Co-operative (NSW) Ltd
- Family Relationship Services Australia
- Federation of Community Legal Centres (VIC)
- Local Community Services Association (LCSA)
- National Association of Community Legal Centres
- Network Association of Competitive Employment
- Network of Community Activities (NSW)
- NSW Family Services Inc
- NSW Federation of Housing Associations Inc
- NSW Home Modification & Maintenance Services State Council
- Refugee Council of Australia
- Tasmanian Association of Community Houses Inc (TACH)
- Uniting *Care* Victoria & Tasmania
- Victorian Alcohol & Drug Association
- WA Learning Centre Link
- Youth Action & Policy Association
- Youth Affairs Network of Queensland (YANQ)